

# ATTENTION PARENTS OF CAR RIDERS:

In an effort to improve our after school dismissal procedures, a new circulation map and changes to our traffic plan were created. **Please remember the safety of our students is priority.** Be your child's best example. Combining common courtesy with adherence to the listed guidelines and procedures should make drop off and pick up time safe and manageable.

*Please note the following changes:*

## PRE-K/KINDER DROP-OFF/PICK-UP:

- Pre-K/Kinder Drop Off/Pickup Vehicles will enter on Sherwood Drive, off of Holiday Hill Rd. Stay on Sherwood Drive until you enter the Pre-K/Kinder Driveway. Once students are unloaded/loaded, please exit RIGHT (refer to Circulation Map)
- Please remember when coming in on Sherwood Dr. the left lane should be used for entering the Pre-K/Kinder Circle Drive. **DO NOT** park on the left lane as this obstructs the traffic flow.

## 1<sup>st</sup> – 6<sup>th</sup> GRADE DROP-OFF/PICK-UP:

- 1<sup>st</sup> gr. – 6<sup>th</sup> gr. Drop Off/Pickup Vehicles will come in on Becker Drive, off of Holiday Hill Rd, and make a left on Sandstone toward the large driveway. Once students are unloaded/loaded, vehicles will exit LEFT ONLY (refer to Circulation Map)

**Some important reminders/tips to help the process:**

- Car riders and bike riders will enter and exit through the main entrance located on the west side of the building. The east side is for bus/daycare students & staff ONLY. These doors will remain locked at all times.
- ALWAYS have your colored vehicle card visible on the right side of your windshield. If you do not have a card, please send a note to your child's teacher or come by the office to pick one up.
- To assist in the dismissal procedures, we ask that you have your older students go to the designated pick-up area of your youngest student.
- Pull as far forward along the curb as possible before stopping your vehicle. There are 3 colored cones designated for pick up. **If we see traffic is at a standstill, however, we will go ahead and load students where you are stationed.**
- Parents are to remain in their vehicles – do not leave vehicles unattended.
- Please follow the directions of staff members on duty
- Always use common courtesy when entering or exiting the driveway areas. The safety of our children should supersede any driver convenience.