

MIDLAND INDEPENDENT SCHOOL DISTRICT  
PUBLIC INFORMATION ACCESS NOTIFICATION

Periodically, the public requests information concerning District employees. The *Public Information Act* requires the District to release information regarding the name, salary, and dates of employment, title, etc. to the public. Employees may choose to keep their address, telephone number, Social Security number, and information that reveal whether they have family member's private.

Employees may choose to open or close this information at any time by submitting a written statement to Human Resource Services.

EMPLOYEE INFORMATION

Name: \_\_\_\_\_ ID # \_\_\_\_\_

Social Security # \_\_\_\_\_

Home Address:  
\_\_\_\_\_  
\_\_\_\_\_

Home Phone # \_\_\_\_\_ Position: \_\_\_\_\_

ELECTION TO CLOSE OR OPEN PUBLIC ACCESS

- I elect to close public access to my home address, telephone number, Social Security number and information on family members.
  
- I elect to open public access to my home address, telephone number, Social Security number and information on family members.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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PERSON TO NOTIFY IN CASE OF EMERGENCY:

Name: \_\_\_\_\_ Phone # \_\_\_\_\_ Relationship: \_\_\_\_\_  
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