

MISD Early Childhood
 HQPK Family Engagement Framework

| Goal A: Facilitate family-to-family support | | | |
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| Strategy | Responsible Staff | Timeline | Documentation |
| 1. Meet the Teacher events will be planned and implemented to allow time for families to get to know one another in an informal setting | Teachers | Yearly in August | Agendas, Sign-in sheets |
| 2. Campus-based events such as Math Night, Parent Teacher Association (PTA) events, student programs, etc. will provide | Teachers | August - April | Agendas, Sign-in sheets |
| 3. Family Involvement Time (FIT) Kits will be provided to each PreK teacher and will include networking ideas | HQPK Leadership Team | August | FIT Kit binder |

| Goal B: Establish a network of community resources | | | |
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| Strategy | Responsible Staff | Timeline | Documentation |
| 1. A list of community resources will be developed and published on the MISD Early Childhood website | Enrollment and Compliance Coordinator | July | Website |
| 2. Staff will participate in community collaborations to establish and maintain relationships with community resource agencies | Director, Enrollment and Compliance Coordinator | Yearly | Meeting agendas |

| Goal C: Increase family participation in decision making | | | |
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| Strategy | Responsible Staff | Timeline | Documentation |
| 1. Distribute, collect and analyze family survey | Teachers, Enrollment and Compliance Coordinator | May | Returned surveys, data charts |
| 2. Family/teacher conferences will be held to create and review student learning goals | Teachers | 1st and 2nd Semester | Conference sign-in sheets |
| 3. Volunteers are encouraged to participate in classroom activities including joining fieldtrips, creating learning materials, or assisting in centers or small groups | Teachers | August-May | Notes to parents |
| 4. Family members are encouraged to join PTA to develop and maintain high levels of involvement in future years | Teachers, Director | August-May | Parent communication |

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| Goal D: Equip families with tools to enhance and extend learning | | | |
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| Strategy | Responsible Staff | Timeline | Documentation |
| 1. Information including new vocabulary, learning strategies, games, and classroom events will be shared with families for each unit of the Frog Street curriculum | Teachers | Monthly, September-May | Parent communication incl. newsletters, teacher websites, parent notes, etc. |
| 2. Families are invited to participate in classroom activities including joining fieldtrips, creating learning materials or assisting in centers or small groups | Teachers | Monthly, September-May | Parent communications |
| 3. Learning is provided on topics determined by campuses to be high-need areas which may include physical development, mathematics, or language and literacy. FIT Kits may be utilized | Teachers, Director, Enrollment and Compliance Coordinator | September-April | Agendas, sign-in sheets |
| 4. Families are given access to the Frog Street curriculum website for literacy and vocabulary development | Enrollment and Compliance Coordinator | Fall | Website information posted on MISD website |

| Goal E: Develop staff skills in evidence-based practices that support families in meeting their children's learning benchmarks | | | |
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| Strategy | Responsible Staff | Timeline | Documentation |
| 1. Provide staff training in Conscious Discipline that includes a family communication component | Director, EC Supervisor | August | Agenda, sign-in sheets |
| 2. Provide a list of educational websites developed especially for PreKindergarten children and families to utilize at home | EC Supervisor, Instructional Coach | August-May | Note to parents |

| Goal F: Evaluate family engagement efforts and use evaluations for continuous improvement | | | |
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| Strategy | Responsible Staff | Timeline | Documentation |
| 1. Utilize beginning of year family conferences to determine modifications that might be needed in the FIT plan | Teachers, Director | October | Family conference notes |
| 2. Utilize end of year family surveys in Goal C to determine modifications that might be needed in the FIT plan for the next | Teachers, Director, Enrollment and Compliance | May/June | Returned surveys, data charts |