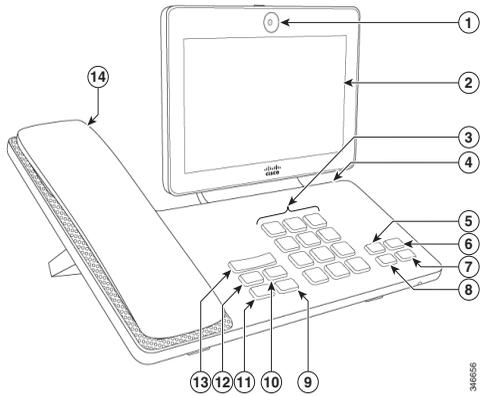
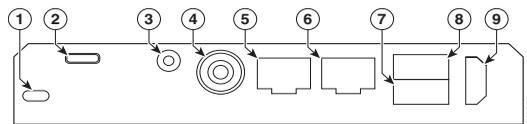




CISCO DESKTOP COLLABORATION EXPERIENCE DX650 QUICK START



1	Camera	8	Conference
2	Phone screen	9	Stop Video
3	Keypad	10	Speakerphone
4	microSD slot	11	Mute
5	Transfer	12	Headset
6	End Call	13	Volume
7	Hold	14	Handset



1	Lock	6	Computer port
2	microUSB port	7	Auxiliary port
3	Line in/out	8	USB port
4	Power	9	HDMI
5	Network port		

Setup Assistant

The Setup Assistant runs automatically the first time that you use your phone. To set up Email, Chat, WebEx, and Visual Voicemail, follow the onscreen instructions.

Connect to wireless network

1. Tap .
2. Tap **Settings**.
3. Toggle on **Wi-Fi**.
4. Select a wireless network from the list of available networks.
5. Enter your credentials and tap **Connect**.

Lock screen

To unlock the screen, enter your PIN and press #.

Log in with Cisco Extension Mobility

1. Tap **Sign In As New User**.
2. Enter your user ID and PIN.
3. If you are prompted, select a device profile.

Adjust screen timeout

1. Tap .
2. Tap **Settings**.
3. Tap **Display**.
4. Tap **Sleep**.
5. Select the length of time that your phone can be inactive before the screen locks.

- To reach an outside line, dial *9
- For internal calls to elementary schools or admin sites, dial the 4-digit extension
- To reach secondary schools, dial *9 and the 7-digit extension

Gestures

Gesture	Action
Tap	Use your fingertip to press the touchscreen.
Tap and hold	Tap and wait two seconds.
Swipe	Tap and move.
Drag	Tap and hold, then move.
Double tap	Tap twice in quick succession.
Pinch open	Tap with two fingers, then move your fingers apart.
Pinch close	Tap with two fingers, then move your fingers together.

Navigation

Icon	Action
	Tap Back to go to the previous page or application, or to dismiss the onscreen keyboard.
	Tap Home to view the home screen.
	Tap Phone to launch the phone application.
	Tap Recents to view the list of recently used applications.

Widgets

Use widgets to access phone features and other applications on your home screen.

To add a widget to the home screen:

1. Tap .
2. Tap **Widgets**.
3. Tap and hold a widget.
4. Drag the widget to an empty space on the home screen.

Phone application

Place call

To a contact

1. Tap .
2. Drag a contact from the contact list to the call.

With speakerphone

1. Press .
2. Dial the number.

With headset

Press  and enter a number. If  is lit, press **New Call** and enter a number.

End call

With speakerphone

Press  or .

With headset

Press  or .

Keep another call on same line

Press . If necessary, remove the call from hold first.

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Answer call

To answer a call, lift the handset. Or, tap **Answer**.

With speakerphone

Press  or tap **Answer**.

With headset

Press . Or, if  is lit, press **Answer**.

During an active call

Tap **Answer**.

Divert call to Voicemail

Tap **Divert**.

Mute

To mute a call:

1. Press .
2. To unmute a call, press  again.

Hold call

To place a call on hold:

1. Make sure that the call you want to put on hold is highlighted.
2. Press .

Multiple calls

An active call goes on hold whenever you pick up an incoming or held call, start a new call, or initiate a transfer or a conference.

Call Forward

To forward your calls:

1. Tap  and enter a target phone number.
2. To cancel Call Forward, tap  again.

Transfer

To transfer a call:

1. Press .
2. Enter the target number.
3. To complete the transfer, press  again or press **End** to cancel.
4. If your phone has on-hook transfer enabled, complete the transfer by hanging up.

Conference

To create a conference call:

1. From a call, press .
2. Enter the phone number of the participant.
3. Wait for the call to connect.
4. To add the participant to your call, press .
5. To add more participants, repeat Steps 1 to 4.

Add contact to conference

1. Tap .
2. Drag a contact from the contact list to the call.
3. Repeat to add additional participants.

Do Not Disturb

To turn Do Not Disturb on and off:

1. Tap **Do Not Disturb** to turn it on.
2. To turn it off, tap **Do Not Disturb** again.

Call history

To view your call history, tap **Recents**.

Voicemail

To view your voice messages:

1. Tap **Recents**.
2. Tap **Messages**.

Play voice message

Tap **Play**.

Contacts

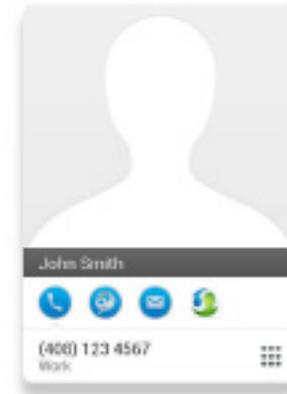
To view your contacts, tap **Contacts**.

Quick Contact Badge

Tap an avatar for one of your local contacts. If you see an arrow in the bottom corner, the Quick Contact Badge is available.

Tap an email address, phone number, or IM address to start a conversation in that medium.

This figure shows a Quick Contact Badge:



Other applications

Calendar

To schedule and keep track of your events, use the Calendar application.

Add event

To add an event to your calendar, tap **+ Event**.

Email

To send and receive email from multiple accounts, use the Email application.

Send email message

To send an email message, tap **+ New Message**.

Jabber IM

To chat with your contacts and to update your status, use the Chat application.

Start conversation

To start a conversation, tap a contact name.

Cisco WebEx

To participate in WebEx meetings, use the WebEx application.

During a WebEx meeting, participants can:

- Join the audio conference
- View shared presentations
- See and chat with other participants

Settings

To edit and customize phone settings and applications, or to view the *User Guide* and other documentation, use the Settings application.