

Assessment and Progress Monitoring Guidelines for Secondary

1. Vocabulary tests will be administered four times throughout the school year.
 - a. Words will be taken from AP vertical alignment list for the particular course.
 - b. The first tests will be administered after 25% of the vocabulary has been covered. (The second after 50% has been covered and so on in increments of 25%).
 - i. Tests will be graded using Schoolnet and will be used for progress monitoring.
 1. Progress monitoring: students should retain previously learned vocabulary words, plus new words, thus being able to monitor the progress of vocabulary attainment.
 2. Teachers will be responsible for making sure the vocabulary words are being learned. If vocabulary is lacking it will be the teacher's responsibility to re-teach material.
 - c. Number of questions will vary depending on the grade level.
 - d. 8th grade will use the SKEVA vocabulary system that is online.
2. Instructional Focus Documentation regarding lab report usage.
 - a. Principals will have walk throughs each six weeks to make sure that lab reports are being used at all levels of elementary education.
 - b. IFV's will be due at the end of every 6 weeks.
 - c. Principals will need to identify struggling teachers regarding implementation of lab reports, and contact their campus science coach to assist that teacher.
3. TAKS Starters: only for JH and Senior HS levels
 - a. Starting this Fall, all junior high and senior high school teacher will use TAKS starters (a spiraling program which focuses on tested TEKS.)
 - b. TAKS starters will be done at the beginning of every class period.
 - c. Every two weeks a 10 question quiz is given and will be graded using Schoolnet.
 - d. Teachers will need to keep track of students grades on the TAKS starters, and using Jason Skelton's Excel Program will need to do tutorials based on need.
 - i. Tutorial groups will be set up by each school, and a student will be required to attend these groups until mastery is achieved.
 - e. Freshman campuses will need to do TEKS based warm ups that cover Objectives 1, 2, and 3 as they cover material.